

DEPARTMENT OF CORRECTIONS



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DOC MANAGEMENT MEETING AGENDA
DOC ANNEX CONFERENCE ROOM
DECEMBER 5, 2007
12:00 p.m. to 8:00 p.m.

- | | | |
|-----------------------|---|-------------------|
| 12:00 p.m. | <u>Ethics Action Plan</u> – follow-up discussion on division’s draft communications plans | |
| 1:00 p.m. | <u>Opening Remarks</u> | Director Ferriter |
| | <u>Administrator Reports</u> | |
| 1:15 p.m. | Steve Barry, Human Resources Administrator-Topics to include: Native Cultural officer funding; telework policy; policy unit internship; division training plans | |
| 1:30 p.m. | Bill Fleiner, Investigations Bureau Chief | |
| 1:45 p.m. | Myrna Omholt-Mason, Exec. Assist to Director – Topics to include: inmate phone system on web page; departmental blood drives | |
| 2:00 p.m. | Steve Gibson, Youth Services Administrator – Topics to include: juvenile mental health project | |
| 2:15 p.m. | Diana Koch, Chief Legal Counsel – Topics to include: youthful offenders in the adult system | |
| 2:30 p.m. | BREAK | |
| 2:45 p.m. | Jo Acton, Montana Women’s Prison Warden | |
| 3:00 p.m. | Gayle Lambert, Montana Correctional Enterprises Administrator | |
| 3:15 p.m. | Pam Bunke, Adult Community Corrections Administrator – Topics to include: NW prerelease & sex offender facility | |
| 3:30 p.m. | BREAK | |
| 3:45 p.m. | Gary Hamel, Health/Planning/Information Services Administrator | |
| 4:00 p.m. | Rhonda Schaffer, Administrative & Financial Services Administrator | |
| 4:15 p.m. | Bob Anez, Communications Director | |
| 4:30 p.m. | Ross Swanson, Montana State Prison Deputy Warden | |
| 4:45 p.m. | <u>Meeting summary vs minutes</u> | |
| 5:00 p.m. | <u>Research results/proposed changes to offender drug testing policy</u> | |
| 5:30-6:00 p.m. | DINNER BREAK | |
| 6:00 p.m. | <u>Population plan</u> | Gary Hamel |
| 6:30 p.m. | <u>Current budget status - Leg. Auditor letter</u> | Rhonda Schaffer |
| 7:15 p.m. | <u>Inter-departmental communications</u> | Director Ferriter |
| 7:45 p.m. | <u>Public comment & staff presentation</u> | Director Ferriter |
| 8:00 p.m. | Adjournment/set date of next meeting | |